

Date: 4 February 2009

TO: All Members of the **Joint Staff Committee**
FOR ATTENDANCE

TO: All Other Members of South Oxfordshire District
Council and the Vale of White Horse District
Council
FOR INFORMATION

NOTICE OF A MEETING OF THE Joint Staff Committee

Dear Sir/Madam

Your attendance is requested at a meeting of the **Joint Staff Committee** to be held in the **Conference Room 1, Abbey House, Abingdon** on **Thursday, 12th February, 2009** at **10.00 am**.

Yours faithfully

MARGARET REED
Head of Legal and Democratic Services

DAVID BUCKLE
Chief Executive

A Large print version of this agenda and any background papers referred to may be inspected by prior arrangement with Steven Corrigan, Democratic Services Manager (South Oxfordshire District Council) telephone 01491 823049, email steven.corrigan@southoxon.gov.uk or Carole Nicholl, Head of Democratic Services & Deputy Monitoring Officer (Vale of White Horse District Council) on telephone number (01235) 540305, email carole.nicholl@whitehorsedc.gov.uk.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let one of the Democratic Services Officer know before the meeting and they will do their best to meet your requirements.

AGENDA

Open to the Public including the Press

1. **Map** (Page 3)

A map showing the location of the venue for this meeting is attached.

2. **Apologies and notification of substitutes**

3. **Declaration of interest**

4. **Minutes, 14 January 2009**

The minutes were previously circulated via email and are attached for reference. The Committee is asked to approve these as a correct record of the meeting.

5. **Exclusion of the Public**

To consider whether to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraph(s) 1, 3 and 4 of Part 1 of Schedule 12A of the Act, and
- (ii) for the item the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

ITEM TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

6. **Appointment of shared heads of service**

Purpose: to receive and consider the chief executive's advice on the recommendations of the interview panels on the appointment of eight shared heads of service and make recommendations to each council, the chief executive in the case of South Oxfordshire District Council and the Personnel Committee in the case of Vale of White Horse District Council, on the appointments.